**Meeting of Watchfield Parish Council**

**Watchfield Village Hall**

**Tuesday 20th December 2022 at 7.30pm**

**Agenda**

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| **ITEM** |  |  |
| **152****153****154****155****156****157****158****159****160****161****162****163****164****165** | **To receive apologies for absence****To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting****To take questions and comments from members of the public****To take questions and comments from members of the Council****To approve the minutes of the meeting held on 15.11.22****To address burial matters****To address planning matters**1. **Update on current developments**
2. **P22/V2772/S73; Shrivenham Hundred Business Park Majors Road. Variation of condition 2 (Approved Plans) to amend roof design and dwelling detailing on application P20/V0629/FUL Change of use of land from employment to residential, construction of four two-bedroom and one three-bedroom dwellings with associated access, parking and manoeuvring area, refuse and recycling storage, culverting of ditch and associated landscaping works.**
3. **P22/V2762/PDH; 9 Shute Avenue. Demolition of existing external store and erection of single storey rear extension to house new utility and shower room**
4. **To note - P21/V0503/O - Land NE of Swiss Cottage, Faringdon Road, Shrivenham, SN6 8BX - APPEAL ALLOWED**

**To Agree/Discuss SFC goals storage****To Agree/Discuss installing Broadband into the Pavilion and moving WPC office into the pavilion.****To Agree/ Discuss Budget Forecast for next financial year****To Agree WPC Precept 2022/23****To Agree/Discuss WPC using S106 monies on Public Footpath 394/2/10 Majors Rd and to confirm the amount of money that is available.** **To Agree/Discuss Food Larder at St Albans Church - initial funding from the DA but seeking ongoing funding, sources of food and volunteers.****Finance to Agree**

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| **Statutory Power** | **Payment** | **Description** | **Total £** |
| PV1639 Open Spaces Act | Shrivenham Fencing  | Fencing around paddock extra cost of £100 to be approved | 100.00 |
| PV1638 LGA 1972 s142 | Claire Arnold | Website - annual renewal |  71.86  |  |
| PV1641 LGA 1972 s111 | Eflorist | Flowers |  40.97  |

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| **166****167****168****169****170****171** | **Payment to Note**

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| **INCOME RECEIVED** |  |  |  |
| **Statutory Power** | **Payee** | **Description** | **Total £** |
| RV593 Small holdings & Allotments Act 1908 | Allotment tenants | Rent |  152.00  |
| RV594 LG (Misc) Act 1976 s19 | Shrivenham Royals FC | Hire of pavilion Sept & Oct | 838.00 |
| RV595 Small holdings & Allotments Act 1908 | Allotment tenants | Rent | 312.00  |
| RV596 Small holdings & Allotments Act 1908 | S Nodder | Cemetery grazing rent | 30.00  |
| RV597 LG (Misc) Act 1976 s19 | Shrivenham FC | Hire of pavilion Nov | 235.00 |
| RV598 Small holdings & Allotments Act 1908 | S Nodder | Cemetery grazing rent | 30.00  |
| RV599 Small holdings & Allotments Act 1908 | Woodland Ponies | Backlands grazing rent |  200.00  |

**Expenditure**

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| **Statutory Power** | **Payment** | **Description** | **Total** | **Agreed (Date & item no.)** |
| PV1638 LGA 1972 s142 | Claire Arnold | Website - annual renewal |  £ 71.86  | Contract |
| PV1639 Open Spaces Act | Shrivenham Fencing  | Fencing around paddock |  £ 740.00  | 27/09/2022 item 92 |
| PV1640 LG (Misc) Act 1976 s19 | Amy & Jo Cleaning | Oct pavilion clean |  £ 90.00  | Contract |
| PV1642 LG (Misc) Act 1976 s19 | British Gas | Electricity - pavilion |  £ 36.89  | Contract |
| PV1643 LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980 | Bawden Managed Landscapes | Grass cutting at various sites |  £ 1,233.05  | Contract |
| PV1644 LGA 1972 s112  | Clerk | Nov salary |  £ 872.20  | Payroll |
| PV1645 LGA 1972 s112  | RFO | Nov salary |  £ 330.80  | Payroll |
| PV1646 Litter Act 1983 | Click Waste  | Litter picking |  £ 15.10  | Contract |
| PV1647 Litter Act 1983 | Click Waste  | Litter picking |  £ 27.41  | Contract |
| PV1648 Litter Act 1983 | Click Waste  | Litter picking |  £ 67.08  | Contract |
| PV1649 LG (Misc) Act 1976 s19 | Castle Water | Pavilion water |  £ 20.11  | Contract |
| PV1650 Litter Act 1983 | Paul Spencer-Matthews | Litter picking |  £ 250.00  | Contract |
| PV1651 LG (Misc) Act 1976 s19 | Amy & Jo Cleaning | Nov pavilion clean |  £ 75.00  | Contract |
| PV1652 LG (Misc) Act 1976 s19 | Castle Water | Pavilion water |  £ 93.17  | Contract |
| PV1653 Telecom Act 1984 s97 | Virgin Media | Broadband |  £ 22.05  | Contract |

**Agenda Diary**1. **Employer PAYE**
2. **Registration of Members’ Interests**
3. **Section 137 Payments**
4. **Update Planning Register**
5. **Renew Clerk’s Office 365 Small Business Licence**
6. **Documents due to Internal auditor**

**File back-up Storage** **To note correspondence**1. **Update on meeting with Pinnacle**

**Any other items to be added to next agenda, 17.01.22****Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 14/12/22** **clerk@watchfield.org****Please be aware of the following points regarding meetings.****a. Time for public comments (Item 154) is 3 minutes per individual unless arrangements have been made with the council. After item 154 the public will not speak out unless you have a question or comment to make, please raise your hand.** **b. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.****c. A Covid- Risk Assessment is available for the Village Hall. Please contact the clerk for a copy.****d. Please follow the one direction system to enter and leave the village hall. Please use the hand sanitizer provided.** |  |
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