

**Meeting of Watchfield Parish Council
Watchfield Village Hall
Tuesday 21st April 2023 at 7.30pm
Agenda**

ITEM

- 224 To receive apologies for absence
- 225 To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting
- 226 To take questions and comments from members of the public
- 227 To take questions and comments from members of the Council
- 228 To approve the minutes of the meeting held on 21.02.23
- 229 To address burial matters
a) Andrew Bailey burial to the Agenda, Plot No: 178. Date of burial 31st March
- 230 To address planning matters
a) Update on current developments
- 231 To Agree/Discuss SFC goals storage.
- 232 To discuss/agree application for planning consent for change of use on parcel of land at Oak Road/Oxford Square
- 233 To discuss/agree topographical Survey for land at Oak Road
- 234 To Agree Litter Picking Dates
- 235 To discuss/agree repair quote for electrical faults in pavilion (not related to flood damage) £280+VAT
- 236 To discuss/agree renewal request for Oxfordshire Playing Fields Association £45.
- 237 To discuss/agree pavilion carpark overhead barrier quote
- 238 To discuss/agree grass cutting contract.
- 239 To discuss/agree OALC membership renewal - £382.45
- 240 To discuss/agree Gigaclear broadband service
- 241 Finance to Agree

Statutory Power	Payment	Description	Total
PV1699 LGA 1972 s111	S Nodder	Postage	£ 2.05
PV1700 LGA 1972 s111	C Arnold	Microsoft 365	£ 135.36

242 **Payment to Note**

TO NOTE INCOME RECEIVED

Statutory Power	Income received	Description	Total
RV605 LG (Misc) Act 1976 s19	Shrivenham FC	Hire of pavilion Dec	£150.00
RV606 Small holdings & Allotments Act 1908	S Nodder	Cemetery grazing rent	£ 60.00
RV607 Small holdings & Allotments Act 1908	Woodland Ponies	Backlands grazing rent	£200.00
RV608 Small holdings & Allotments Act 1908	Allotment	Rent - plot 1	£52.00
RV609 Small holdings & Allotments Act 1908	E Evans	Allotment rent	£19.50
RV610 LG (Misc) Act 1976 s19	Shrivenham FC	Hire of pavilion Jan, Feb, Mar 50% discount	£ 122.50

Income received	Power	Invoice date	TOTAL Gross	Detail
VWHDC	LGA 1982 s150	06/04/2022	23,132	1st half of precept

**TO NOTE
PAYMENTS MADE –
Feb/March**

Statutory Power	Payment	Description	Total	Agreed (Date & item no.)
PV1687 LG (Misc) Act 1976 s19	Amy & Jo Cleaning	Dec pavilion clean	£ 60.00	Contract
PV1688 LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980	Bawden Managed Landscapes	Grass cutting at various sites	£ 1,233.05	Contract
PV1689 LG (Misc) Act 1976 s19	British Gas	Electricity - pavilion	£ 22.99	Contract
PV1690 Litter Act 1983	Paul Spencer-Matthews	Litter picking	£ 250.00	Contract
PV1691 Small holdings & Allotments Act 1908	Ancala water services	Water at allotments	£ 230.89	Contract
PV1692 Litter Act 1983	Click Waste	Litter picking	£ 9.98	Contract
PV1693 LG (Misc) Act 1976 s19 Open Spaces Act 1906	Parkfield Tree & Garden Care	Hedge cutting paddock, cemetery, ditches	£ 1,140.00	Agreed
PV1694 Parish Councils Act 1957.	Leon Pearce	Bus stop cleaning	£ 112.00	Contract
PV1695 Litter Act 1983	Click Waste	Litter picking	£ 70.42	Contract
PV1696 Open Spaces Act 1906	Landlife Wildflowers	Seeds	£ 229.99	21/2/2023 item 216
PV1697 Open Spaces Act 1906	Sugregreen	Fencing pins	£ 179.90	21/2/2023 item 216
PV1698 Litter Act 1983	Click Waste	Litter picking	£ 6.73	Contract

**TO NOTE
PAYMENTS MADE -
Feb**

Statutory Power	Payment	Description	Total	Agreed (Date & item no.)
PV1666 Public Health Act 1875	Nanogreen Cleaning Ltd	Pest control	£42.00	Contract
PV1667 Litter Act 1983	Click Waste	Litter picking	£ 67.08	Contract

PV1668 Public Health Act 1875	Nanogreen Cleaning Ltd	Pest control	£42.00	Contract
PV1669 LG (Misc) Act 1976 s19	Meckel Ltd	Security light	£ 300.00	Emergency repair Nov 2022
PV1670 Small holdings & Allotments Act 1908	Clarke Brothers Heating	Repairs to standpipe	£ 84.00	Emergency repair
PV1671 LGA 1972 s112	Clerk	Jan salary	£ 648.20	Payroll
PV1672 LGA 1972 s112	RFO	Jan salary	£ 252.45	Payroll
PV1673 LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980	Bawden Managed Landscapes	Grass cutting at various sites	£ 1,233.05	Contract
PV1674 LG (Misc) Act 1976 s19	British Gas	Electricity - pavilion	£ 32.43	Contract
PV1675 Litter Act 1983	Click Waste	Litter picking	£ 23.02	Contract
PV1676 LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980	Bawden Managed Landscapes	Grass cutting at various sites	£ 1,233.05	Contract
PV1677 Litter Act 1983	Click Waste	Litter picking	£ 2.56	Contract
PV1678 Litter Act 1983	Click Waste	Litter picking	£ 67.08	Contract
PV1679 Litter Act 1983	Click Waste	Litter picking	£ 5.46	Contract
PV1680 Public Health Act 1875	Nanogreen Cleaning Ltd	Pest control	£ 42.00	Contract
PV1681 LGA1972 s111	Information Commissioners Office	Data Protection registration	£ 35.00	Membership
PV1682 Parish Councils Act 1957.	Leon Pearce	Bus stop cleaning	£ 112.00	Contract
PV1683 Litter Act 1983	Paul Spencer-Matthews	Litter picking	£ 250.00	Contract
PV1684 LG (Misc) Act 1976 s19	Castle Water	Pavilion water	£ 20.11	Contract

PV1685 LGA 1972 s112	Clerk	Feb salary	£ 702.40	Payroll
PV1686 LGA 1972 s112	RFO	Feb salary	£ 252.45	Payroll

- 243 Agenda Diary**
- a) Employer PAYE
 - b) Registration of Members' Interests
 - c) Section 137 Payments
 - d) Fire Safety Assessment
 - e) Date for Annual Assembly & May Meeting
 - f) Update Planning Register
 - g) Review waste collection arrangements
 - h) Book PAT testing equipment from Community First
 - i) Pavilion charges review
- 244 File back-up Storage**
- 245 To note correspondence**
- 246 Any other items to be added to next agenda, 18 .04.23**

Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 16/03/23



clerk@watchfield.org

Please be aware of the following points regarding meetings.

- a. Time for public comments (Item 226) is 3 minutes per individual unless arrangements have been made with the council. After item 226 the public will not speak out unless you have a question or comment to make, please raise your hand.
- b. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.
- c. A Covid- Risk Assessment is available for the Village Hall. Please contact the clerk for a copy.
- d. Please follow the one direction system to enter and leave the village hall. Please use the hand sanitizer provided.

