

**Meeting of Watchfield Parish Council
Watchfield Village Hall
Tuesday 21st February 2023 at 7.30pm
Minutes**

Present; Cllrs S Coombs (Chair), D Griffiths (Vice), S Nodder,
C Arnold (Clerk)
T Brock (RFO)
M Douglas
1 member of public

ITEM

- 194 To receive apologies for absence**
WPC Cllr J Valadas, District Cllr E Ware
- 195 To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting**
Cllr DG- no comment 209
- 196 To take questions and comments from members of the public**
No comments
- 197 To take questions and comments from members of the Council**
Council discussed location of tree planting by OCC– verges along Barrington Rd, POS- Clerk to liaise on how big the tree will be. CA
- 198 To approve the minutes of the meeting held on 17.01.23**
Full Council approved.
- 199 To address burial matters**
None
- 200 To address planning matters**
a) **Update on current developments** – PWA installation still ongoing – Cllr SN to chase. SN
Public Footpath installation - only S106 monies from WPC will be used.
- 201 To Agree/Discuss SFC goals storage.**
Cllr AB awaits on quote for storage solution – Clerk to add to next agenda. CA
- 202 To Agree/Discuss repairs to allotment water pipe.**
Council Agree to £84.00 repair. Clerk previously agreed under emergency repair. CA
- 203 To Agree/Discuss land clearance and survey- Oak Road Land**
To be added to next agenda – to change use of land from private garden to public space. CA
- 204 To Agree/Discuss Replacement of fitness equipment.**
Air Skier – Cllr AB to chase – Clerk to add to next agenda. AB
- 205 To Agree RFO to be added as name on WPC bank account.** CA
Council Agree to RFO full access to WPC bank account. TB
- 206 To Agree to two further bank signatories** SC
Council Agree to Co-authorise Cllrs SC and AB AB
- 207 To discuss preservation orders, listing, and conservation orders**
Cllr RL discusses preparing conservation list. Cllr SN reports that a conservation list of buildings was presented in previous years to the planning authority, but this was dismissed due to lack of funding.
Tree preservation orders can be applied for significant trees if they are in imminent danger – Council can produce a list of trees for preservation order. Council agrees for Cllr RL to research protective strategies and what can be listed in Watchfield. Clerk to add to next agenda. RL
CA
- 208 To Agree Pavilion repair quotes**
Council Agree to HD. Clerk to liaise with insurance company. CA
- 209 To Agree Pavilion Hire in addition to recreation ground hire by Village Hall on 23rd April 2023**
Council agreed to charge village hall committee for cleaning fee of pavilion -£15per hour, if the pavilion is ready and re-opened by 23.04.23. Clerk to contact Village Hall committee. CA
- 210 To Agree/Discuss charge increase for waste collection (Novati- pavilion waste bins)**
Council Agree to research other companies – Clerk to ask Novati what the pay increase will be. CA
- 211 To Agree/ Discuss Litter Pick Date**
Council agreed to weekend of 1st and 2nd of April. Clerk to complete risk assessment and book equipment CA
- 212 To Agree/Discuss skip placement for cemetery work by MoD.**
Council Agreed.

- 213 To Agree/Discuss grass cutting contract.**
Waiting quote. Clerk to add to next agenda. CA
- 214 To Agree/Discuss Thames Water Consultation - building a reservoir near Abingdon.**
Deadline 23.03.23. Cllr EM discusses the consultation and agree not to respond.
- 215 To Agree/Discuss Government consultation on planning reform.**
Online consultation. Council agreed to respond inline CPRE response, Cllr SN to respond. SN
- 216 To Agree/Discuss wildflower seeding on Meadow View Public Open Space**
Council Agreed. Quote £560.29 (minus fuel and delivery for rotavator and VAT). Council agreed to £650.00 spend. SN
- 217 To discuss youth club for the village**
Cllr EM discussed options; council recommend approaching the Vale Youth Services and MoD community group. Cllr EM to research. EM
- 218 Finance to Agree**
To be added to next agenda CA
- 219 Payment to Note**
To be added to next agenda CA
- 220 Agenda Diary**
- a) **Assets Register** – update by Clerk and RFO
 - b) **Registration of Members’ Interests** – No updates
 - c) **Social Media Policy – Review**
Full Council Agreed. CA
 - d) **Section 137 Payments** – None received.
 - e) **Employer PAYE** – Done by Net Result
 - f) **Financial Regulations**
Full Council Agreed CA
 - g) **Parish Election arrangements** – clerk to send councillors details. CA
 - h) **Freedom of Information Policy – Review**
Full Council Agreed CA
 - i) **Data Protection Policy – Review**
Full Council Agreed CA
 - j) **Community First membership- Expires in March**
Council Agreed to renewing membership. CA
- 221 File back-up Storage** - Done SN
- 222 To note correspondence** - None
- 223 Any other items to be added to next agenda, 21.03.23**
None
- Meeting closed 20.43**

