

**Meeting of Watchfield Parish Council  
Watchfield Village Hall  
Tuesday 9th May 2023 at 7.30pm  
Agenda**

**ITEM**

- 1 To Agree and Sign Declaration of Acceptance of Office for elected Officers.**
- 2 To elect a Chair of the Council for the coming year**
- 3 To elect a Vice-Chairman of the Council**
- 4 To Agree to Co-Opt Councillors**
- 5 To appoint sub-committees**
- 6 To appoint officers to the Council**
- 7 To agree Delegation of Powers to the Clerk**
- 8 To receive apologies for absence**
- 9 To receive any declarations of Personal, or Personal and prejudicial interest in respect of items on the agenda for this meeting**
- 10 To take questions and comments from members of the public**
- 11 To take questions and comments from members of the Council**
- 12 To approve the minutes of ordinary meeting held on 21.04.23**
- 13 To address burial matters**
- 14 To address planning matters**
  - a) Update on current developments**
- 15 To agree insurance provider quote**
- 16 Update on land at Oak Road/Oxford Square**
- 17 To Discuss/agree pavilion carpark overhead barrier quote.**
- 18 To Discuss/Agree Bus Shelter repair quote.**
- 19 To Agree insurance short-full for pavilion repair - £4,046.47**
- 20 To Agree maximum of 6 Shetland ponies on the paddock**
- 21 Finance to Agree**
  
- 22 Finance to Note**
- 23 Agenda Diary**
  - a) Election of Officers**
  - b) Registration of Members' Interests**
  - c) Section 137 Payments**
  - d) Employer PAYE**
  - e) Agree to Code of Conduct**
  - f) Agree to Standing orders.**
- 24 Data back-up completed.**
- 25 To note correspondence**
- 26 Any other item to be added to next agenda 20.06.23**

**Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 03/05/23**



**clerk@watchfield.org**

Please be aware of the following points regarding online meetings.

- a. The meeting will be recorded by the clerk, this will be for the purpose of taking minutes.**
- b. Time for public comments (Item 10) is 3 minutes per individual. After item 10 the public will be muted and if you have a question or comment to make, please raise your hand to be unmuted.**
- c. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.**

Claire Arnold  
Clerk to Watchfield Parish Council 03/05/23

