

**Meeting of Watchfield Parish Council
Watchfield Pavilion
Tuesday 16th January 2024 at 7.30pm**

AGENDA

Notice is hereby given of the meeting of Watchfield Parish Council on Tuesday 16 January 2024, commencing at 7.30pm in Watchfield Pavilion, Watchfield.

The Press and Public are welcome to attend this meeting and can participate during the public participation session. Please note that the public and media have a right to record meetings of the Council. Please notify the Clerk prior to the start of meeting if you wish to record or take photographs during the meeting.

To: Members of the Parish Council: You are summoned to attend a meeting on Tuesday 16 January 2024 at 7.30pm for the purpose of transacting the following business:

ITEM

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- 156 To receive apologies for absence
- 157 To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting
- 158 To take questions and comments from members of the public
- 159 To take questions and comments from members of the council
- 160 To approve the minutes of the meeting held on 18.12.23.
- 161 To address Previous Agenda Items-
- CCTV update system on pavilion – to Agree quote.
 - Update on Shrivensham Sustainability hub - Community compost site
- 162 To Address burial matters
- 163 To address planning matters
- P23/V2851/HH; 10 Beverley Road Watchfield Swindon SN6 8DJ - Proposed Rear Extension
 - P23/V2719/HH; 6 Oxford Square Watchfield Swindon SN7 6TB - Proposed first floor extension over rear extension.
 - P23/V2765/HH; 92 High Street Watchfield Swindon SN6 8SW - Two storey rear extension with loft conversion.
- 164 To discuss / receive quotes for an auto-closing gate in the children's play area and repair/filling of hole under the play area fence.
- 165 To agree electrician repair quote for fire alarm at the pavilion
- 166 To discuss/agree allowing Pony therapy sessions in the paddock by Dinky Ponies once charity status achieved.
- 167 To discuss arrival and welcome of refugee families to Watchfield
- 168 Finances to Agree
- 169 Finances to Note and Approve
- Income
- Expenditure
- 170 Audit Diary-
1. Online VAT return
 2. Registration of Members' Interests
 3. Bank Reconciliation
 4. Budget Review
 5. Section 137 Payments
 6. Risk Assessment
 7. Certificates of Appreciation – Nomination
 8. Audit Plan update
 9. Employer PAYE
 10. Complaints Policy – Review
 11. Lone Worker Policy – Review
- 171 File back-up Storage
- 172 To note correspondence
- 173 Any other items to be added to next agenda, 20.02.24

Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 11/01/24



clerk@watchfield.org

Please be aware of the following points regarding online meetings.

- a. The meeting will be recorded by the clerk, this will be for the purpose of taking minutes.
- b. Time for public comments (Item 158) is 3 minutes per individual. After item 158 the public will be muted and if you have a question or comment to make, please raise your hand to be unmuted.

c. **Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.**

