

**Meeting of Watchfield Parish Council
Watchfield Pavilion
Tuesday 20th February 2024 at 7.30pm**

AGENDA

Notice is hereby given of the meeting of Watchfield Parish Council on Tuesday 20 February 2024, commencing at 7.30pm in Watchfield Pavilion, Watchfield.

The Press and Public are welcome to attend this meeting and can participate during the public participation session. Please note that the public and media have a right to record meetings of the Council. Please notify the Clerk prior to the start of meeting if you wish to record or take photographs during the meeting.

To: Members of the Parish Council: You are summoned to attend a meeting on Tuesday 20 February 2024 at 7.30pm for the purpose of transacting the following business:

ITEM

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- 174 To receive apologies for absence
 - 175 To receive Declarations of disclosable pecuniary interest in respect of items on the agenda for this meeting
 - 176 To take questions and comments from members of the public
 - 177 To take questions and comments from members of the council
 - Statement on the loss of Councillor A Stillman
 - 178 To approve the minutes of the meeting held on 16.01.23.
 - 179 To address Previous Agenda Items-
 - Wicksteed MUGA meeting
 - Feedback on eco-housing public consultation, attended by Cllr EM
 - Afghan family meeting.
 - Internet installation in the Pavilion
 - 180 To Adress burial matters
 - 181 To address planning matters
 - 182 To discuss Playarea;
 - To agree quote for an auto-closing gate in the children’s play area
 - To agree quote for repair/filling of hole under the play area fence
 - To Agree quote for removal of AirSkier (cannot be repaired)
 - Address dogs entering the play area.
 - Play area check list.
 - 183 To agree electrician repair quotes for fire alarm system at the pavilion
 - 184 To agree emergency-spend on fire alarm unit replacements.
 - 185 To discuss/agree allowing Pony therapy sessions in the pavilion area by Dinky Ponies once charity status achieved.
 - 186 To Agree Village Assembly Date
 - 187 To Agree releasing the funds for the cemetery path works – quote expired.
 - 188 To Agree Quote for Royal Mail redirection service for Mail to the pavilion – business account.
 - 189 To Discuss/Agree pavilion goal post storage quote.
 - 190 To Agree emergency repair quote for toilet in the pavilion
 - 191 To Agree purchase of legionnaires testing kit for the pavilion
 - 192 To Agree S137 grant to Nigel Bayston – to be paid into a personal bank account – as previously agree 16.01.24.
 - 193 To Agree purchase of Flowers, £55, the passing of councillor A Stillman.
 - 194 To Agree general maintenance work Quotes and Quotes for Bin Storage, Car Park re-graveling, Hedge cutting around.
 - 195 To Agree Grass Cutting Quote
 - 196 To Agree Waste provider Quote
 - 197 Finances to Agree
 - 198 Finances to Note and Approve
- Income Received – Jan 2024**

Statutory Power	Income received	Description	Total
RV644 Small holdings & Allotments Act 1908	Allotment rent	Various	£ 406.00
RV645 Small holdings & Allotments Act 1908	S Nodder	Cemetery grazing rent	£ 30.00
RV646 Small holdings & Allotments Act 1908	Allotment rent	Various	£ 116.00

RV647 Small holdings & Allotments Act 1908	Woodland Ponies	Backlands grazing rent	£ 100.00
RV648 Small holdings & Allotments Act 1908	Woodland Ponies	Backlands grazing rent	£ 100.00
RV649 Small holdings & Allotments Act 1908	S Nodder	Cemetery grazing rent	£ 30.00

Income Received – February 2024

Statutory Power	Income received	Description	Total
RV650 Small holdings & Allotments Act 1908	S Nodder	Cemetery grazing rent	£ 30.00
RV651 VAT Act 1994 s33	Inland Revenue	VAT reclaim	£ 980.71

Expenditure – January 2024

Statutory Power	Payment	Description	Total	Agreed (Date & item no.)
PV1825 Public Health Act 1875	Nano green Cleaning Ltd	Pest control	£ 42.00	Contract
PV1826 Litter Act 1983	Click Waste	Waste management	£ 19.43	Contract
PV1827 LG (Misc) Act 1976 s19 Open Spaces Act 1906 Highways Act 1980	Bawden Managed Landscapes	Grass cutting at various sites	£ 1,295.30	Contract
PV1828 LG (Misc) Act 1976 s19	Amy & Jo Cleaning	Nov pavilion clean	£ 68.00	Contract
PV1829 Litter Act 1983	Click Waste	Waste management	£ 31.51	Contract
PV1830 Litter Act 1983	Paul Spencer-Matthews	Litter picking	£ 275.00	Contract
PV1831 LG (Misc) Act 1976 s19	British Gas	Electricity - sports pavilion	£ 192.57	Contract
PV1832 LG (Misc) Act 1976 s19	British Gas	Electricity - sports pavilion	£ 311.33	Contract
PV1833 Parish Councils Act 1957.	Leon Pearce	Bus stop cleaning	£ 112.00	Contract
PV1834 Litter Act 1983	Paul Spencer-Matthews	Litter picking	£ 275.00	Contract
PV1835 LG (Misc) Act 1976 s19	Castle Water	Pavilion water	£ 86.47	Contract
PV1836 LGA 1972 s112	RFO	Dec salary	£ 252.45	Payroll
PV1837 LGA 1972 s112	Clerk	Dec salary	£ 691.60	Payroll

PV1838 LG (Misc) Act 1976 s19	S Coombs	Post box for pavilion	£ 27.99	agreed
PV1839 LG (Misc) Act 1976 s19	Castle Water	Pavilion water	£ 164.38	Contract

199

Audit Diary-

- **Assets Register – update**
- **Registration of Members’ Interests**
- **Social Media Policy - Review**
- **Section 137 Payments**
- **Employer PAYE**
- **Financial Regulations**
- **Freedom of Information Policy – Review**
- **Data Protection Policy – Review**
- **Community First membership- Expires in March**

200

File back-up Storage

201

To note correspondence

- **Repair of Fence/Barrier Faringdon Rd, Beckett Gate entrance to the Defence Academy – early March**
- **Watchfield Deep Cleanse 02.04.24**

202

Any other items to be added to next agenda, 19.03.24

Meeting Called by Claire Arnold, Clerk to Watchfield Parish Council 15/02/24



clerk@watchfield.org

Please be aware of the following points regarding online meetings.

- a. The meeting will be recorded by the clerk, this will be for the purpose of taking minutes.
- b. Time for public comments (Item 176) is 3 minutes per individual. After item 176 the public will be muted and if you have a question or comment to make, please raise your hand to be unmuted.
- c. Threatening or foul language will not be tolerated, and you will be removed from the meeting by the clerk.